

IDAHO CERTIFIED SHORTHAND REPORTERS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 7/2/2019

BOARD MEMBERS PRESENT: Byrl Cinnamon - Chair
Ryan Scott Lewis
Susan G Gambee
Susan P Israel

BOARD MEMBERS ABSENT: Darren B Simpson

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Dicsie Gullick, Board Specialist

OTHERS PRESENT: Becky Martin, ICRA President

The meeting was called to order at 8:00 AM MDT by Byrl Cinnamon.

APPROVAL OF MINUTES

Ms. Gambee made a motion to approve the minutes of April 4, 2019. It was seconded by Ms. Israel. Motion carried.

Mr. Lewis made a motion to approve the minutes of May 8, 2019. It was seconded by Ms. Gambee. Motion carried.

NEW BUSINESS

**NEGOTIATED RULEMAKING UNDER THE RED TAPE REDUCTION AND
LICENSING FREEDOM ACT EXECUTE ORDERS**

Mr. McQuade presented the Board proposed changes to the Board's rules in response to the Red Tape Reduction Act. Ms. Israel made a motion to approve the changes as discussed and agreed. It was seconded by Mr. Lewis. Motion carried.

APPLICATION FORM DRAFT

The Board reviewed the application drafts. Ms. Gambee made a motion to accept the drafts with the recommended changes and post to the Board's website. It was seconded by Ms. Israel. Motion carried.

SUBCOMMITTEES

Ms. Israel made a motion to create a subcommittee of Ms. Gambee and Ms. Israel to review and update the Guidelines for Candidates Taking the Idaho CSR Examination. It was seconded by Mr. Lewis. Motion carried.

Ms. Gambee made a motion to create a subcommittee of Mr. Cinnamon and Ms. Gambee to discuss and draft rules related to the changes in Board statute during the 2019 Legislature. It was seconded by Mr. Lewis. Motion carried.

ADJOURNMENT

Ms. Gambee made a motion to adjourn the meeting at 9:09 AM MDT. It was seconded by Ms. Israel. Motion carried.

Byrl Cinnamon, Chair

Ryan Scott Lewis

Darren B Simpson

Susan G Gambee

Susan P Israel

Kelley Packer, Bureau Chief